

Clayton S. Cook

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Professional Profile

Eager to obtain a position as an Assistant Principal and/or Technology Coach and use my unique skills to help bring elementary/middle school aged students into the twenty-first century

- Hold Masters Degrees in Educational Leadership, Instructional Technology, and Divergent Learning, as well as a Bachelor's Degree in Early Childhood Education. Currently pursuing an Ed.S. in Instructional Technology
- Very Experienced in use of the Internet, Educational software, MS Office, and various other applications
- Dedicated to enthusiastic and dynamic teaching as a means of creating and nurturing a lifelong love of knowledge in children.
- Great Organizational Skills
- Effective Communicator and Motivator
- Excellent Interpersonal Skills

Education, Honors, and Certifications**M.Ed. Educational Leadership**

Coastal Carolina University, Conway, SC. 2013

M.Ed. Instructional Technology

Coastal Carolina University, Conway, SC. 2013

M.Ed. Divergent Learning

Columbia College, Columbia, SC. 2010

B.A. Early Childhood Education

Coastal Carolina University, Conway, SC. 2001. Graduated Cum Laude.

Key Qualifications/Leadership Activities

2015-2016 Georgetown County School District Teacher of the Year

Certified in Educational Leadership for Elementary and Middle Grades

Served as Grade Level Chairperson

Set Administrator Observation Schedule

Coordinated PTO Reading Night for 6th Grade Parents and Students

Chair of School Technology Committee and School Improvement Council

School Technology Facilitator

School Technology Troubleshooter

Organized Teacher Interview questions and held Staff Development Sessions for SACS Accreditation Process

Organized annual Reading Day

Coastal Carolina University Teaching Fellows Advisory Board (2015 – present)

Serve as Teacher-Leader for Check, Connect, Expect program for Maryville Elementary PBIS initiative

Designed and led various Professional Development workshops

Plan and instruct each subject area using wide variety of teaching aids, motivational and implementation strategies to reach various learning styles and engage students in active learning.

Implement technological approaches to subject material. Research educational resources on the Internet.

Instrumental in planning/starting “Backpack Buddies” and Rotary Readers programs

Guest Presenter for CCU Teaching Fellows - December 2015

Keynote Speaker at CCU Teaching Fellows Spring Formal – February 2016

Guest Speaker for CCU Early Childhood Interns, HGTC Pre-Service Teachers (March 2016)

Presenter at The SCEA Children’s Conference – March 2016

Presenter at CERRA Teaching Fellows Sophomore Conference – April 2016

Experienced Computer Educator

Designed and conducted various faculty workshops for training in word processing, Promethean software training, web 2.0 tools, and various other educational software and tools. Presented two technology sessions at the 2013 Horry County Schools Technology Symposium in Myrtle Beach, South Carolina.

Computer Skills

- **Software:** Microsoft Windows, Microsoft Word, Microsoft Excel, Microsoft Publisher, Microsoft Office Suite Applications, Word Perfect, eBooks, Promethean Software/Hardware, Edmodo, Moodle, various web 2.0 tools
- Excellent Working knowledge of the **Internet**

Employment

Classroom Teacher

- **Maryville Elementary School**, August 2002 to present
 - 2nd Grade, August 2002 to June 2005, August 2006 - present
 - Kindergarten, August 2005 – June 2006
- **Grade Level Chairperson**, August 2004 – June 2005
Maryville Elementary School, Georgetown, SC
- **School Technology Facilitator**, August 2005 – present
- **Relay For Life Chairperson**, 2004 - 2005

Administrative Internship Activities

- Redesign and Implementation of new Emergency Procedures at Georgetown Middle School. Complete Creation of Lockdown Procedures
- Development of IEP/Accommodations Manual for Teachers
- Creation of Multi-Grade Writing Rubric aligned to Common Core Standards for 6th -8th grades
- Implementation of new PBIS Behavior Tracking System and Home Communication for PBIS
- Complete Redesign of Maryville Website to streamline navigation and improve communication
- Created and Implemented “Book Bowl” Reading Competition to Improve Reading Abilities of Middle and Higher Level Readers
- Serving on Maryville Elementary and Georgetown Middle School Improvement Councils
- Maryville SACS Teacher Representative
- Coordination of Annual Reading Day

Computer Related Training Positions

- **Presenter, Horry County Technology Symposium**, February, 2013
Horry County Schools, Myrtle Beach, SC
- **School Technology Facilitator**, August 2004 to present
Maryville Elementary School, Georgetown, SC
- **District Technology Committee**, 2004 - 2010
Georgetown County School District, Georgetown, SC

Professional Affiliations

Palmetto State Teachers Association

References

Dr. Linda May

- Assistant Professor, Coastal Carolina University
- (843) 349-4194

Dr. Gregory Geer

- Assistant Professor, Coastal Carolina University
- (843) 349-6675

Dr. Jeremy Dickerson

- Associate Professor, Coastal Carolina University
- (843) 349-2772

Mrs. Stephanie Stuckey

- Principal, Maryville Elementary School, Georgetown, SC
- (843) 546-8423

Mr. Scott Batton

- Assistant Principal, Maryville Elementary School, Georgetown, SC
- (843) 546-8423

Mrs. Rosemary Gray

- Principal, Georgetown Middle School, Georgetown, SC
- (843) 527-4495